

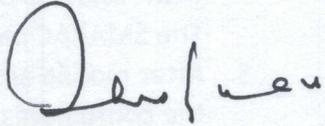
F. NO. 35-12A/NMA-2020
Government of India
Ministry Of Culture
National Monuments Authority

24, Tilak Marg, New Delhi-110001
Dated: 22.10.2021

CIRCULAR

National Monuments Authority (NMA) has introduced Online portal for submission of applications for grant of NOC for construction/reconstruction/repair in the Regulated areas of Centrally Protected Monuments and sites. The NMA portal has been integrated with Municipal Corporation of Delhi (MCD), New Delhi Municipal Corporation (NDMC), Delhi Development Authority (DDA), Municipal Corporation of Greater Mumbai (MCMG), Urban Local Bodies (ULB's) of Jharkhand, Madhya Pradesh, Haryana, Punjab, Andhra Pradesh, Odisha, Rajasthan, Telangana, West Bengal, Tamil Nādu, Karnataka and Uttarakhand.

2. It has been decided that application for granting NOC under AMASR Act will be accepted only online either through Single Window Portal of the integrated ULB's or through NMA Online portal. Application in hard copy will not be accepted **after Diwali with effect from 05.11.2021**. This is essential keeping in view the Government of India's Policy of "Ease of Doing Business". However, in cases where the total built up area (existing + proposed) is more than 5000 square meters the application should be submitted in hard copy along with Heritage Impact Assessment (HIA) report through Competent Authority.
3. The applications received by the Competent Authority along with SMARAC data should be processed on top priority and transmitted to NMA along with specific recommendation.
4. This information may be widely circulated among all the Architects/Applicants/local bodies. A Poster/Banner may be placed in every Competent Authority's office and Circle offices of ASI and near the Monuments/CPMs to encourage applicants to apply for NOC through online portal, explaining the benefits like expeditious disposal, less paper work etc.
5. An action taken report may please be furnished by 31st October, 2021 positively. **This may be accorded "TOP PRIORITY".**


(Bhaskar Verma)
Member Secretary

Attachments:

1. SOP for application filling.
2. Circular for downloading and traversing of SMARAC App.

To:-

1. All Competent Authorities of NMA
2. SA all circle of ASI
3. NMA Website / NMA Online Portal.

Copy for information to: -

1. PS to Chairman, NMA

Standard Operating Procedure (SOP) for Submitting Application through Single Window of ULB

1. Apply for NOC to National Monuments Authority, under AMASR Act, when proposed construction site falls within the regulated area of a centrally protected monument.
2. Register through the Single Window System of local body and select the NMA window. The format for NMA application would open.
3. After filing up the form download the Mobile application in a smart phone with Android OS, (currently available free at cost). The mobile should be GPS enabled. The SMARAC mobile application manual has been provided in the portal.
4. After mobile application is downloaded, the applicant should traverse the plot to get the coordinates.
5. Click on "send" to submit the generated data against "application" of the applicant.
6. A polygon will be generated and placed in the Colour Code map of ISRO showing whether the polygon falls in the prohibited or regulated area of the Monument.
7. If the plot falls outside the regulated area, the applicant will receive auto generated NOC.
8. If the plot falls within the prohibited area, the applicant will receive auto generated rejection letter. However, if applicant has special ground for reconsideration, he may appeal as per the AMASRA Act
9. If the plot falls within the regulated area an appropriate communication regarding issue of NOC will be delivered to the Single Window System.

Standard Operating Procedure (SOP) for Submitting Application through NON-Single Window (NMA Portal)

1. Apply for NOC to National Monuments Authority, under AMASR Act, when proposed construction site falls within the regulated area of a centrally protected monument.
2. Open NMA portal (nmanoc.nic.in) and register as applicant. After successful registration the applicant should login as applicant on NMA portal.
3. Start filing the form on clicking on "Create New Application" and complete the form and upload all documents.
4. After filing up the form download the Mobile application in a smart phone with Android OS, (currently available free at cost). The mobile should be GPS enabled. The SMARAC mobile application manual has been provided in the portal.
5. After mobile application is downloaded, the applicant should traverse the plot to get the coordinates.
6. Click on "send" to submit the generated data against "application" of the applicant.
7. A polygon will be generated and placed in the Colour Code map of ISRO showing whether the polygon falls in the prohibited or regulated area of the Monument.
8. If the plot falls outside the regulated area, the applicant will receive auto generated NOC.
9. If the plot falls within the prohibited area, the applicant will receive auto generated rejection letter. However, if applicant has special ground for reconsideration, he may appeal as per the AMASRA Act
10. If the plot falls within the regulated area an appropriate communication regarding issue of NOC will be delivered to the Single Window System.